

## St. Wilfrid Parish Council Minutes

April 1, 2022

Present: Fr. Kevin Doyle, Diane Larson, Jim VenDenHemel, Paula Linke, Pat Carsrud, John Ames, Gay Lynne Ames, Drew Hansen, Jennifer Hansen, Janet Voorhees, Lynda Steichen, Mike Rankin, Jeanette Luthi, Gay Swenson, Dave Swenson, Kent Swenson, Cindy Larson, Marge Rogers, Doug Swenson, Liz Swenson.

Opened meeting 7:43 pm with prayer.

Presented financials from July 2021-Dec. 31, 2021.

Fr. Kevin explained in Acct#: 130. The money started with the conversion of assets of \$311,482 (to be dedicated to the basement renovation), which emptied the account. (\$337,023.91 was the total amount needed for the basement renovation.) The difference in the project was donated by parishioners. The Account 130 was therefore set at a zero balance. Then the funds that were raised after that were put into the account #130. A total of today's financials shows \$190,187.28.

Fixed Assets show that the building replacement value is \$3,500,000.

Presentation from MLC construction (Jason Mathiesen)

Jason Mathiesen from Worthing, SD started the business in 2019 from his father who started the business in 2008. Does a lot of work for the Catholic Diocese in North Dakota. Average life of asphalt is only 11 years even when it is supposed to be 20 years. Drone video presents the roof of the church. Stated the shingles have lost a lot of granules and are in rough shape. He would be replacing the flashing with a stone coated, as they are in rough shape. They will put gutters on the roof. Option of putting screens on the gutters. Dormers are not in too bad of shape, could wrap in metal, wire brush and paint it. Steeples are very expensive because of the height. The shingles were face stapled, lessened the life but more durable with the wind. It is not up to code. More granule loss. All the flashing would be replaced.

When asked how much longer with the current shingles, Jason stated that with current economy, the steel typically goes up and stays up. Hail storms don't seem to have any effect on the steel roofing, even with tennis size hail. The stone coating the ribbed.

Metro got bought out by Borrol and West Company bought it out. Started in late 60's and came to the US in 2000.

Don't have to tear off the old shingles, shingle right over the top. Labor and materials ratio, 60% labor the rest material. Equipment rental of lift, 185' lift, came out of Chicago, \$10,000. Flashing and detail work.

Warranty for the roof is 50 years with 21 years 100% material and labor. After that, just the material would be covered. Copy provided of warranty and liability insurance. Provided customer list of who they have done work for. Stated that there is an 8-9% waste with the steeple. There is the option of doing steeple later. Estimating two working weeks for the job.

The proposal price of \$309,610 as of 04-01-2022. If they don't do the rectory or the steeple, the cost would decrease around \$68,000-79,000. It would be approximately for the steeple, and \$25,000 for the rectory. If the parish opts to remove the old shingles, the cost would be approximately \$25,000. The job would take a 135 foot lift for the steeple. The project is estimated to take two weeks, but if less, the savings would be given back to the church.

With the weight of the equipment, it will take a toll on the sidewalks (requiring the sidewalks to be replaced).

Question was asked if the price will change over time. The after effects of COVID has caused the costs to up 11 percent. It is guessed, there wouldn't be an increase until after the first half of the year 2022. (Prices went up approximately 20% since October quote.)

Discussion of air vents on the dormers.

The recommended style for the church roof is: Pinecrest or Cottage. (Jason Mathiesen completed his presentation at 9:30pm.)

Tuckpointing estimate was presented to the council. This estimate was done early 2021: \$43,000. It is thought that the bats are coming through the space between the bricks. Tuck pointing that needs the most serious attention: the wall at the east side of the building (choir loft stairway side). East wall has fallen down onto the stairway, and the ceiling tiles in the basement reflect that the water was seeping in from the roof and onto the basement floor. Details when the last tuck pointing occurred was unknown; but: it was spot tuck pointing repair (not thorough tuck pointing job.)

Back in the 80's, it was thought that all the capstones were sealed.

Fr. Kevin stated that he has been looking at the building during the COVID and finding various issues with the building.

The recording of Conrad Schmitt regarding the stain glass windows (addressing the glass over the stain glass windows) was presented to the council.

Leading on the glass windows are good. He is suggesting to remove the protective Plexiglass window on the outside. This would then need to be replaced with the 21<sup>st</sup> century laminated glass. The wood frames are in rough shape. (It was note the stain glass windows aren't really stained glass windows as they are painted stain glass.)

North door on the handicapped entrance having issues of staying open due to the wind. One suggestion is to use the other door to replace the existing door and make it swing toward the north rather than the south. Another suggestion that door would swing inside. It was mentioned that a handicapped person lost footing on the cement outside of the existing door.

Stephen Keeler is asking for \$17.50/hr. Suggested an epoxy floor be applied to complete the basement project. Repair outdoor window sills (repaint, re-caulk and seal, seal around the foundation of the church, repair closures on vestibule doors, finishing framing around various exits throughout the church, completing the floor molding wallbase in the basement, and repairing the hand railings in the front of the church).

Fr. Kevin is proposing to increase wages for cost of living which we all have to admit is needed given the current economy post COVID.

Emergency lighting needs to be addressed. With the recent experience of losing power throughout the building there is not emergency electrical lights to guide a person in total darkness to exits doors. (There is no emergency lighting upstairs in the nave or vestibule.)

Updating equipment for various liturgies and Masses (i.e. video equipment, audio equipment for live streaming). Removal of some of the equipment no longer in use (i.e .bell cabinet, stadium speakers).

Livestreaming could use more reliable/ professional equipment. Fr. Kevin suggested it would improve quality and a great evangelizing tool for the parish. (Volunteers can easily be used for setting up and monitoring livestream feed.)

Part-time for a secretary: St. Joseph did agree at their council meeting that a part-time secretary is warranted for the operations of the parishes.

With discussion, the part-time secretary would bring up to date and maintain proper sacramental records of the parishes, safe environment duties, safe environment training, detail work on the bulletins, DRE, Youth Director, etc. St. Wilfrid council agreed with St. Joseph that a part-time secretary is essential for smooth operation of the combined parishes. Fr. Kevin stated that the expenses are currently equally distributed between the three parishes. He further noted that if the bishop approves going forward to close St. Charles in Artesian, the expenses will be a 50/50 distribution between St. Joseph and St. Wilfrid.

Acquiring AED: The opinion of the council was sought regarding acquisition of an AED in the church of St. Wilfrid. (Fr. Jim was in the process of getting one through the Avera Health program.) A guestimate on an AED would be about \$500. (A suggestion that the Knights of Columbus may be willing to help fund the AED acquisition.)

The cement on the outside of the church has been in the need of repair and has been “written up” by Catholic Mutual as needing to be fixed.

## **NEW BUSINESS**

Status of the adoration chapel – coming along.

The Baptismal font: Keep it at its current location in back of the nave by the entry doors, installing leftover flooring from the chapel project under the baptismal font, and placing “theatrical ropes/barriers” around the baptismal font to keep the baptismal space dignified and sacred.

Having a new Parish Directory by Life Touch – It’s been awhile.

It was reiterated that anyone who comes to the parish council meeting is on the parish council. Fr. Kevin explained that a few designated individuals would be assigned to sign papers when necessary.

Janet Voorhees, Tom Carda and Diane Larson are on the Board of Directors to sign various State documents.

Suggestion that we visit with the parishioners from St. Charles to invite them to be members of the St. Wilfrid if the bishop chooses to close the parish.

Tentatively the next meeting will be in a month,

Meeting adjourned 10:40 pm.

Respectfully submitted,

Gay Lynne Ames